



Field Trip Report To HRC (29-31st January 2024).

1. Officers:	Thomas Omot (Manager- Assets & Properties- HQ); Anton Beko (Technical Officer- Rice)
2. Other Officers	Driver – Silas Waliapan
3. Date:	31 st Jan 2024
4. Purpose	a. Repair House for Management, b. PIP Project – Water Supply for Irrigation, c. Inspect other houses, d. Familiarisations with Manpower Requirements
29/1/24	.a. Departed HQ at 1:pm b. Arrived at 5pm at Aiyura and met CM and RDC. B. we discussed what to do next day C. accommodation at H90 former RDC house.
30/1/24	a. met with CM and started scoping the work on house near admin building. Main reason for the house there is to manage security, up-keep, management of vehicle exit and arrivals. b. House structure can be stabilised with better bracing systems and reinforced slab floor that. c. A lot of work will be involved and it is better to engage a Building Contractor with IPA certificate and a good track record within the Aiyura Valley or Kainantu. d. Inspected the water supply system, reservoirs, scope of works and inspected provided a sketch (refer to attachment). e. Inspected an L40 house near the gate. In good condition and a Technical Officer with water pump installed. f. Had a look at outside of 4 ancillary staff IMQ houses where Tamo and others lives in and advised CM to budget and organise staff to vacate the house and handover to CM for a month to repair. Vehicle path to these houses needs gravelling. g. Current support staff are; (i)Admin Officer(ii)Accounts Officer(iii) Field Supervisor-Gend Bagle(iv)Plumber-Marro(v) Jerry Elvis(vi)2 Drivers- Wesley & Simon (vii)1 Carpenter (viii) 1 tractor operator(ix)Security Coordinator& team(x) Guest house team h. Additional trades persons needed; i. (i) Handy man for plumber (ii) 1 carpenter/joiner (iii) electrician/welder/fabricator
31/1/2024	a. Met with CM and RDC and reviewed the above work and agreed for implementation. b. had meeting re house allocations for current staff and staff returning from their Masters training c. Need arising for house that Chairman is occupying to be assigned to other Senior Scientific Officers/Principal Scientists. d. departed Aiyura at 1:pm and arrived at 6pm.
5. Objective of field trip	a. Float tender to repair house for CM b. Purchase materials for procurement of reservoir tank and fittings and shelter for tank.

	c. (i) engage handyman for plumber (ii) 1 carpenter/joiner (iii) electrician/welder/fabricator
6. Other Issues.	Centre Management wants to return 15 str bus to HQ in return for a 26str bus due to increased staff dependants at Centre for school.



Thomas Omot